

EVERYJOB EVERYTIME

zero/harm



When working for Programmed, you are expected to apply these safe work essentials **EVERY JOB, EVERY TIME**:

- ✓ Present fit for work – not impaired by alcohol or other drugs, fatigue or pre-existing injuries
- ✓ Assess and discuss work related risks before starting work
- ✓ Reassess the risks when there is a change to the task
- ✓ Confirm that all team members are competent and hold the correct licence or are supervised by a qualified person
- ✓ Ensure that suitable Personal Protective Equipment (PPE) is worn
- ✓ Verify that all tools and equipment are in good working order and used as intended
- ✓ Identify line of fire hazards and take action to prevent being in harm's way
- ✓ Use lifting aids and adopt practices such as team lifts and task rotation to minimise hazardous manual tasks
- ✓ Stop and report any unsafe work or condition



Working at Heights

Working at Heights, I will ensure:

- ✓ That I consider all options to eliminate the need to perform work at height
- ✓ Height access equipment is checked before use and operated only by certified and competent personnel
- ✓ Fall barriers, restraints and arrest devices and anchor points are set up and used
- ✓ Rescue plans are understood and accessible
- ✓ Tools and equipment are secured
- ✓ Drop zones are identified and barricaded
- ✓ That I do not exit equipment at heights unless risk assessed, approved and additional fall prevention measures are in place

For more information ask your manager about how you can be better prepared **EVERY JOB, EVERY TIME**.