

# EVERY **JOB** EVERY **TIME**

**zero/harm**

## When working for Programmed, you are expected to apply these safe work essentials **EVERY JOB, EVERY TIME**:

- ✓ Present fit for work – not impaired by alcohol or other drugs, fatigue or pre-existing injuries
- ✓ Assess and discuss work related risks before starting work
- ✓ Reassess the risks when there is a change to the task
- ✓ Confirm that all team members are competent and hold the correct licence or are supervised by a qualified person
- ✓ Ensure that suitable Personal Protective Equipment (PPE) is worn
- ✓ Verify that all tools and equipment are in good working order and used as intended
- ✓ Identify line of fire hazards and take action to prevent being in harm's way
- ✓ Use lifting aids and adopt practices such as team lifts and task rotation to minimise hazardous manual tasks
- ✓ Stop and report any unsafe work or condition



### Working in Confined Spaces

#### Working in Confined Spaces, I will ensure:

- ✓ A risk assessment, permit and rescue plan for entry is completed
- ✓ Energy sources and engulfment risks have been positively isolated
- ✓ Regular atmospheric testing is conducted
- ✓ That a dedicated confined space spotter is constantly on watch
- ✓ Only approved equipment is used

For more information ask your manager about how you can be better prepared **EVERY JOB, EVERY TIME**.