

How to Download Historical Data from ProMAP

Work Orders, Unprocessed Assets, Closed Claims & Claims by Vendor

1. Login to ProMAP.
2. Click on the **REPORTS** tab.
3. Select the report you wish to download (eg: Closed Claims).
4. Enter any filters to narrow the search results (eg: Closed From & Closed To dates).
5. Click **Search**.
6. Click the **Download icon** to download the information into a CSV file.

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Login

Login: broberts

Password: *****

Problems logging in? [Login](#)

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PROGRAMMED

WORK ORDERS ASSET SEARCH CLAIMS COMPLETE MULTIPLE WORK ORDERS ASSIGN MULTIPLE WORK ORDERS WORK AUDITS **REPORTS** ADMIN SETTINGS

Home > Reports

Reports

Work Orders

- Completed Work
Review work orders which are completed
- Unprocessed Assets
View the current set of unprocessed assets

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Claims

- Closed Claims
Review claims which are now closed
- Claims By Vendor
Review claims by Vendor

PROGRAMMED

WORK ORDERS ASSET SEARCH CLAIMS COMPLETE MULTIPLE WORK ORDERS ASSIGN MULTIPLE WORK ORDERS WORK AUDITS **REPORTS** ADMIN SETTINGS

Home > Reports > Closed Claims

Closed Claims

Keyword:

Contract: *All*

Type: *All*

Vendor:

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Search Clear

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Closed From: 18/03/2025

Closed To: 17/06/2025

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Download icon

Contract	Vendor	Work Order	Description	Date Vendor Submitted	Date Closed	PO Number	PO Amount (Exc. GST)	Claim Amount (Exc. GST)	Invoice Reference
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