Toolbox Talk

Programmed|PERSOLKELLY 2024 Engagement Survey

The 2024 Engagement Survey launches Tuesday 1 October. This year's survey will be distributed using our people & culture platform, Culture Amp.

Why do we have an Engagement Survey?

Engagement is the levels of enthusiasm and connection employees have with the business. It is also a measure of commitment and an indicator of whether they will stay.

The engagement of our people is integral to our success! We run the engagement survey to <u>collect feedback</u> from employees about what we are doing great, and what we can do to make your experience better.

Using Culture Amp's reporting tools, we will analyse the information to find the most important drivers of engagement. We will then share these results with everyone at Programmed|PERSOLKELLY. Every team will then play a part in looking at where we need to adjust, and then build a plan for how we can improve. By taking the time to complete the survey you are contributing to our commitment to continuous improvement, and we encourage everyone to take the time to share their views.

Is it confidential?

All participants in this survey will retain their confidentiality while taking the survey, in the analysis and presentation of results. The survey is wholly administered by Culture Amp on a secure external website and the survey data will not be stored on any local computer.

<u>Toolbox</u> Talk



When is the Engagement Survey?

The 2024 Engagement Survey will open on **Tuesday 1 October** and will be open for responses through until **Monday 21 October**.

How to complete the Engagement Survey

The Engagement Survey can be completed on any device and there are 2 ways to complete the survey. Once you complete the survey, you will not be able to resubmit.

Email

You will receive an email to your Programmed|PERSOLKELLY email or personal email (if you are in the field) from Culture Amp. This email contains a unique link to complete the survey. Simply click the link to complete the survey in a web browser or on your device. On PC's the survey works best in Chrome.

Kiosk

Kiosk mode allows you to complete the survey by scanning the above QR code with your device and entering your employee number. This is convenient for employees who may not have regular email access or work from a variety of locations.

Why do I need my employee number?

We had the option of using an 8-digit code that we would have to distribute, or your employee number. Understanding that many employees are working remotely or may not have regular access to their emails, we have chosen to use employee numbers. This number is used to identify your access to the survey only, all your feedback remains 100% confidential.

How long will the survey take to complete?

The survey consists of 67 questions and will take approximately 10 minutes to complete. We will ask you questions about the organisation and the culture, your manager and team, your role and development.

Need help?

Get in touch with your Human Resources Team or email: engagement@programmed.com.au